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| **PCORI NMDP Staff Liaison Kick-off Meeting** | | |
| **Date:** May 3, 2016  **Start Time:** 12:30 PM CDT **End Time:** 1:30 PM | | |
| **Attendees:** Ellen Denzen, Beth Murphy, Jackie Foster, Jill Randall, Christa Meyer, Lih-Wen Mau, Tammy Payton, Lensa Idossa, Kelsey Besse, Heather Moore, Jaime Preussler, Kristen Edsall, Stephanie Farnia, Heather James, Linda Burns | | |
| **TOPIC** | **DISCUSSION**  **LEADER** | **Time** |
| Welcome and attendance | Kate | 5 min |
| Project overview and goals | Linda | 10 min |
| NMDP Liaison Role Description and responsibilities | Ellen | 15 min |
| Logistics | Ellen | 15 min |
| Q & A | All | 10 min |
| Wrap up, meeting schedule, action items | Kate | 5 min |
| **Attachments**: Role description, Powerpoint presentation |  |  |